**Career Development Placement Application Form**

Dates: **Monday 17th October 2022** to: **Friday 21st October 2022**

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| First Name(s): Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­\_\_\_Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age when starting Career Development Placement: Years \_\_\_\_\_ Months \_\_\_\_\_\_Tutor Group: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**PLACEMENT DETAILS:**

Company:

Which department will you be working in?

What type of work will you be doing? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Name: Position

Name of person you arranged this placement with

Are you related to the contact? YES NO

Company Address:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Postcode: \_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone No:

E-mail:

Start date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ End date:

Ask the company ‘Have you got Employer Liability Insurance?’ (ELI) A placement **will not** be able to go ahead if the employer does not have this insurance in place.

Please provide any further information that may be useful about your placement.

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**HEALTH**

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| Information we should know about, e.g., if you have had a serious injury or illness over the last 6 months which may affect your placement. This includes any mental health issues you are currently experiencing.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

I agree that my child can attend their Career Development Placement. I confirm that the health information on this form is correct.

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you have any queries please contact C.Beal@nhgs.co.uk or L.Manley@nhgs.co.uk

**Once you have contacted the placement and had it confirmed verbally please return this form to school. You can chase up the ‘Placement Acceptance Form’ after you have handed this in.**

**The deadline to return this form to Mrs Manley or Mrs Beal in the main school office is Monday 25th April 2022.**