

Career Development Audit against the CDI Framework

(Please enlarge to A3 when looking to complete)

Outcome	Learning Aim	Key	When	Where	Who	How
		stage	Does this happen?	Does this happen?	Makes it happen?	Do we know this?
Grow throughout life	Pupils/students need to understand that they need to grow throughout life by learning and reflecting on themselves, their background, and their strengths	3	-Students complete self- assessment report at the end of the year to reflect on their achievements and identify targets for the futurePost monitoring activities completed by students to reflect on their progress and set future targets for	-During form time at the end of the year. -In the student planner following each round of monitoring.	-SPTs and DK -YGLs and parents	-Completed reports get sent home to parents. -Evidence in the student planner.
		4	improvement. -Students complete self- assessment report at the end of the year to reflect on their achievements and identify targets for the futurePost monitoring activities completed by students to reflect	-During form time at the end of the year. -In the student planner following each round of monitoring.	-SPTs and DK -YGLs and parents	-Completed reports get sent home to parents. -Evidence in the student planner.

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		Post 16	on their progress and set future targets for improvementStudents complete reflection as part of personal statements for	-During PSE at the start of Year 13 and end of Year 12.	-SPTs and Sixth Form team.	-Personal statements sent for UCAS/job applications.
			UCAS and apprenticeshipsPost monitoring activities completed by students to reflect on their progress and set future targets for improvement.	-In the student subject folder following monitoring.	-Subject teachers and Sixth Form team.	-Subject teachers check student folders.
Explore possibilities	Pupils/students need to explore the full range of possibilities open to them and learn about recruitment processes and the culture of different workplaces	3	-Options process for Year 9 students provides C&K Directions booklet to students and NHGS Options Booklet to inform choices available. -Regular careers assemblies by	-Information given in school and sent home to students and parents. -In school.	-DK -DK and LAM	-Options choices are made by students. -Visits made.
			outside providersAll students provided with electronic copy of all academic and career pathways available.	-During form time.	-DK and SPTS	-Kahoot quiz to check learning.

		4	-External speakers	-During Activities	-DK and LAM	-Visits made.
		4	•	Week.	-DK and LAW	-visits made.
			provide information on	week.		
			apprenticeships			
			and technical			
			education.			
			- All students	-In school.	-C&K Carers	-Records kept by the
			receive group and		Advisor.	Careers Advisor.
			individual careers			
			advise from C&K			
			Careers Advisor.			
			-Regular careers	-In school.	DK and LAM.	Visits made.
			assemblies by			
			outside providers.			
			-All students	-During form time.	DK and SPTs.	Kahoot quiz.
			provided with			
			electronic copy of			
			all academic and			
			career pathways			
			available.			
		Post	-All students	-Leeds Beckett	Sixth Form team.	-Visit made.
		16	attend a university	University.		
			fair at Leeds			
			Beckett University.			
			-Apprenticeship	-In school.	JD.	-Event takes place.
			Evening hosted by			
			NHGS to make			
			students aware of			
			options that are			
			alternatives to			
			university.			
Manage career	Pupils/students need to manage their career	3	-Subject based	-Various locations off	-HoDs.	-Record of trips on
	actively, make the most of opportunities and		careers visits	site.		Evolve.
	learn from setbacks		offered (eg Make			
			it in			
				ĺ	1	1
			Manufacturing			
			Manufacturing trip)			
			_	-Online.	-DK.	

		experience.	site.		paperwork.
		-Year 12 work	-Various locations off	-Sixth Form team.	-Log of placements and
		trip)	.,	c: = .	
		Manufacturing			
		it in			
		offered (eg Make			
	16	careers visits	site.		
	Post	-Subject based	-Various locations off	-HoDs.	-Trips logged on Evolve.
		experience.	site.		paperwork.
		-Year 11 work	-Various locations off	-LAM.	-Log of placements and
		available.			
		opportunities			
		portal to explore			h
		MyDirections			portal.
		access to the	Omine .	DI.	obtained from the
		-Students given	-Online	-DK.	-Reports of student use
		Manufacturing trip)			
		it in			
		offered (eg Make			
		careers visits	site.		evolve.
	4	-Subject based	-Various locations off	-HoDs.	-Record of trips on
		7.			
		completed in Year			participation.
		-Tenner Challenge	-In school.	-LAM.	-Records of
		available.			
		opportunities			portal.
		portal to explore			obtained from the
		MyDirections			-Reports of student use

Outcome	Element of learning	Key	When	Where	Who	How
		stage	Does this happen?	Does this happen?	Makes it happen?	Do we know this?
Create	Pupils/students need to create opportunities	3	-St Omer trip in Year	-France and Belgium.	-CHW	-Attendance logs.
opportunities	by being proactive and building positive		8.			
	relationships with others		-Year 9 Camp.	-The Yorkshire Dales.	-DJ/KAG	-Attendance logs.
			-Tenner Challenge in	-In school.	-LAM	-Participation
			Year 7.			records.

		4 Post	-Year 11 work experienceYear 10 Activities Week events (eg Another World Adventure)Year 12 work	-Various locations off siteVarious locations off site and in school.	-LAM -KH -Sixth Form team.	-Log of placements and paperwork. -Attendance records. -Log of placements
		16	experienceEnrichment activities in the Sixth Form on Wednesday afternoon.	siteVarious locations off site and in school.	-SHR.	and paperworkAttendance records.
Balance life and work	Pupils/students need to balance their life as a worker and/or entrepreneur with their wellbeing, other interests and their	3	-RPSE curriculum content.	-In school.	-SJC.	-SoW.
	involvement with their family and community	4	-RPSE curriculum content.	-In school.	-SJC.	-SoW.
		Post 16	-PSE curriculum content.	-In school.	-SHR.	-SoW.
See the big picture	Pupils/students need to see the big picture by paying attention to how the economy, politics and society connect with their own life and career	3	-My Money Matters activity during Activity WeekLMI assembly.	-In school.	-DK.	-Attendance recordsAttendance records.
		4	-RPSE curriculum content. -LMI assembly.	-In school.	-SJC. -DK.	-SoWAttendance records.
		Post 16	-PSE curriculum content.	-In school.	-SHR.	-SoW.